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|  | | **LANDSAR SAFETY PLAN** (version 4) Page 1 This form is for recording safety information and decisions at an event management level. Review and update plan for each operational period. | | | | |
| **Event Name:** |  | | **Date:** |  | **Time:** |  |

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| **Person in Control:** |  | **Safety Advisor:** |  |

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| --- | --- |
| **A Identify Hazards** | |
| **Event Location:** |  |
|  | **List Hazards at Location** |
| **Natural Hazards:** |  |
| **Manmade Hazards:** |  |
| **Other Activities:** |  |

|  |  |
| --- | --- |
| **Event Description:** |  |
|  | **List Task Related Hazards** |
| **Task Hazards:** |  |

|  |  |
| --- | --- |
| **Current Weather:** |  |
| **Forecast Weather:** |  |
|  | **List Weather Related Hazards** |
| **Climate Hazards:** |  |

**B Risk Controls**

Risks resulting from exposure to the above hazards will be controlled by the following actions:

**Compulsory Safety Practices**

* Complete specific safety assessments for all team taskings
* Team safety discussions before the commencement of tasks and whenever plans, conditions or other circumstances change during a task
* Safety equipment, appropriate for each task, is available and is used
* Accidents and incidents (including near misses), that are more than trivial, will be reported

**LandSAR Safety Standards** Personnel at this event must be familiar with and observe the following Safety Standards (✓as applicable):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | General Deployment Safety |  | Health and Fitness for SAR |  | River Crossing and Water |
|  | On Road Driving |  | Off Road Driving |  | Helicopter Safety |
|  | Off-Track Operations |  | Sub-alpine Avalanche Safety |  | Alpine Rescue |
|  | Technical Rescue – High Angle |  | Technical Rescue – River |  | Technical Rescue – Cave |

**Specific Event Level Risk Controls** (ie. those that apply to multiple event tasks/activities and are not covered by LandSAR safety standards)—detail here and continue on attachments if necessary:

|  |  |
| --- | --- |
| **Identify hazard** (consider environment, equipment and human factors) | **Risk Controls** (note the procedures or standards to be observed to maintain safety) |
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**Team Welfare** (consider the need for all of the following and tick those that have been arranged for this event)

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| --- | --- |
|  | An effective system is in place for personnel sign-in and sign-out and tracking of team locations and status |
|  | Personnel are adequately provisioned with food and drink |
|  | The safety of any transport provided before, during or after the event has been assessed |
|  | Personnel/team maximum work periods have been established and rotation has been provided for |
|  | Arrangements for personnel welfare during stand down periods have been made |

**Emergency Plan** (prepare a separate plan or provide basic details here)

Method and protocol for signalling an emergency situation during this event:

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Assembly points and escape routes:

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|  |

Emergency resources (other than normal emergency services):

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|  |

Relevant emergency contact numbers:

|  |
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|  |

**C Post Event Action**

* Debrief – safety performance and issues at this event should be reviewed and recorded. All safety lessons learned should be communicated to relevant audiences, locally and via LandSAR NZ.
* Recording Keeping – retain Safety Plans, Safety Assessments and records of Take Five briefings.
* Complete and forward all accident/incident reports to: safety@landsar.org.nz

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| --- | --- | --- | --- |
| Plan prepared by: |  | Plan approved by: |  |