

NEW ZEALAND SEARCH AND RESCUE (NZSAR) COUNCIL Strategic Advisory Group (SAG)

TERMS OF REFERENCE

Purpose:

To provide the NZSAR Council with evidence-based advice and information. To act as an oversight delivery function for the Council's Strategy.

Objectives:

- To support the NZSAR Council to fulfil its purpose
- Ensure progress of the strategic shifts work meets the Council's objectives
- Provide direction for the Council implementation plan (work programme) and budget, including advice to the Council on progress and operational learnings
- Develop a forward agenda for the Council meeting aligned to the work programme and key milestones
- Works with the Operational Leadership Group to elevate matters as needed
- Provide strategic advice and highlights risks and issues within the New Zealand search and rescue system to agencies, NGOs and government
- Monitor and report on the delivery of the strategy and implementation plan, informed by the Operational Leadership Group.

Membership and Composition

The SAG membership is composed of senior managers (or their nominees) from the following government agencies:

- Ministry of Transport
- New Zealand Police
- New Zealand Defence Force
- Maritime New Zealand
- Civil Aviation Authority
- Department of Conservation
- Fire and Emergency New Zealand

The non-government Independent Member of the Council has a standing invitation to be part of this group.

Senior leaders of the delivery NGO's will be invited to participate in key discussions, for example priority setting, in an advisory capacity.

Members are expected to take a Council strategic view in their discussions ahead of their separate organisational search and rescue interests.

The role of Chair to be rotated through the group at least annually.

Secretariat

The SAG is supported by the NZSAR Secretariat. The Secretariat can be commissioned to provide support that includes admin services, advice and to implement work as commissioned by the Council or any of its governance groups.

Conflicts of Interest

Occasionally, potential or actual conflicts of interest may arise between Council members (or the organisations they represent) and the delivery of the Council's objectives. In such cases, members (or their representatives) should declare the potential conflict of interest to the Chair.

Out of Scope

The SAG does not provide advice on operational matters or matters that are the purview of a single agency.

Accountability reporting

The group reports to the NZSAR Council.